



Ascutney Trails Association  
P.O. Box 246, Brownsville, Vermont 05037

## **Policies**

**Updated June 2022**

The Ascutney Trails Association (ATA) determines policy through monthly board meetings. Discussions of topics related to the club's mission are debated and decided upon by a majority vote of the Directors.

1. ATA will maintain a policy of accepting and supporting diversity of users and members.
2. Members may be included into the discussion of any policy if invited but do not have a direct vote of approving policy.
3. ATA shall be a chapter of the Vermont Mountain Bike Association and follow all chapter regulations.
  - a. Yearly ATA membership is driven through VMBA
  - b. VMBA sets membership dues
  - c. ATA will provide decals and member letter for VMBA to distribute to members as part of their membership package.
4. ATA will have the following committees that will be chaired by a director and may contain members and directors of the club:
  - a. Each committee chair sets agendas.
  - b. Committee meeting minutes are required, which turn into reports at monthly board meetings.
    1. Summer trails committee
    2. Winter trails committee
    3. Event committee
    4. Web/Social/Marketing Committee
5. Executive officers will utilize the Google Workspace email and Drive for all ATA business
6. ATA will have monthly board meetings on the first Wednesday of each month, unless otherwise decided.
  - a. Agenda will be set by the president
  - b. To be discussed at end of each meeting
  - c. Accepted suggestions by directors or members
  - d. Budget/Finance report, committee reports and meeting minute approvals
  - e. Meeting time and place determined, a minimum of a week before the meeting date.
7. ATA will partner with Ascutney State Park to develop and maintain trails within the park
8. ATA will partner with Ascutney Outdoors to develop and maintain trails in the West Windsor Town Forest and Ascutney Resort conservation easement land.
9. ATA will partner with the town of Weathersfield to develop and maintain trails within the Weathersfield town forest.
10. ATA will host a website at [www.ascutneytrails.com](http://www.ascutneytrails.com)
11. ATA will hold a bank account at Mascoma Bank.

12. ATA will hold a paypal and venmo account to solicit donations and pay vendors if needed.
13. ATA will schedule trail days at the beginning of each trail season.
  - a. Trail day organizers will arrange for food and refreshments to be delivered to meeting place at the end of trail work
  - b. Trail day organizers will have participants sign in for volunteer hours for tracking and insurance

[www.ascutneytrails.com](http://www.ascutneytrails.com)